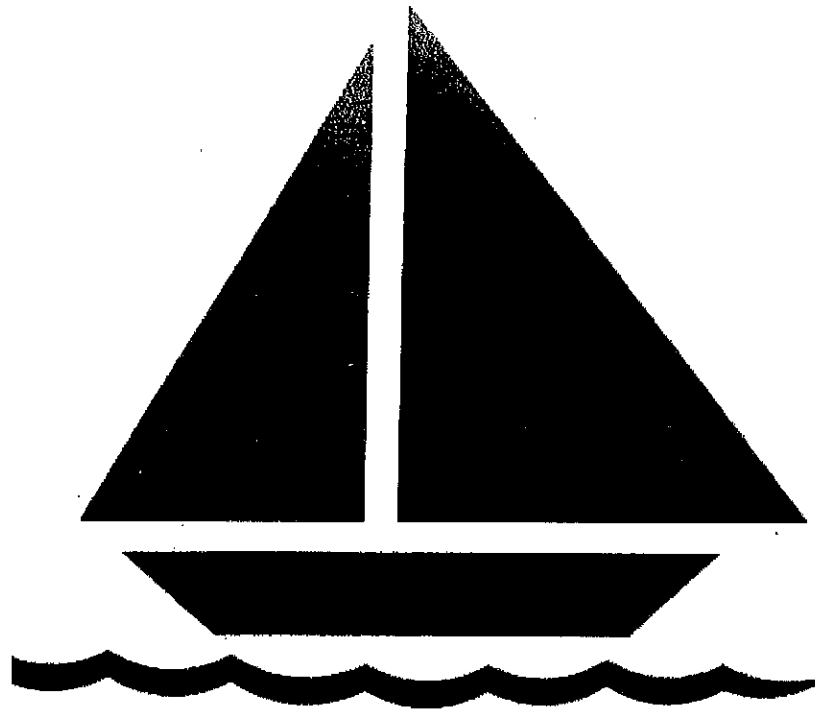


Rules - Regulations - Restrictions



Lake Tapawingo

2010

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PREFACE

1. The Lake Tapawingo Country Club, Inc., ("Country Club") is a private corporation organized and existing under Missouri law.
2. The business and affairs of the Country Club are managed by a Board of Directors, in accordance with Bylaws of the corporation last adopted in full April 4, 1960, and amended from time to time since then.
3. The provisions herein regarding directors, elections, meetings, and other aspects of the organization of the Country Club are drawn from the Bylaws of the corporation, but not verbatim and are informational only.

THESE RULES, REGULATIONS, AND RESTRICTIONS HAVE BEEN APPROVED BY THE BOARD OF DIRECTORS OF THE LAKE TAPAWINGO COUNTRY CLUB, INC. IF THERE ARE ANY EXISTING VIOLATIONS OF THE ORIGINAL DEED, COVENANTS, RESTRICTIONS, AND/OR PREVIOUS RULE BOOKS, THE EXISTENCE THEREOF SHALL NOT BE DEEMED A WAIVER FOR FUTURE BOARDS IN MAKING DECISIONS IN COMPLIANCE WITH THESE RULES, REGULATIONS, AND RESTRICTIONS.

THE BOARD OF DIRECTORS
LAKE TAPAWINGO COUNTRY CLUB, INC. 144
Anchor Drive
Lake Tapawingo, MO 64015

Lake Tapawingo

ORIGINAL CORPORATION WARRANTY DEED COVENANT

This Deed is made subject to the following covenants and restrictions, which shall run with the land and bind all subsequent owners of said lot:

1. Said lot shall be used for residence purposes only; and no business of any nature shall be permitted, maintained, or conducted thereon. Not more than one residence at a time shall be placed or kept thereon; and no such residence shall be designed or converted for the use of more than one family.
2. Every such residence shall front towards the front end of the lot; and the main body thereof shall be at least twenty-five feet from the front line of the lot; and no porch or part thereof shall be within fifteen feet of the front line of the lot.
3. No out building except a garage shall be on said lot; and any outside garage shall be in the rear of the residence and between the side lines thereof, extended, and not nearer than fifteen feet to the rear line of the lot.
4. No residence shall be wholly or partly covered with tar paper, metal or canvas, and no tent house or shack shall be on said lot. No unpainted wooden house or garage shall be on said lot. No storage tank shall be above ground on said lot without written consent of the GRANTOR.
5. Said premises shall not be used for any unlawful purpose, or for any purpose that would injure the reputation of the neighborhood.
6. All toilets, baths, sinks, lavatories, and inside drains on said premises shall be connected with the subdivision sewer systems; and plumbing fittings shall be not more than four inches in diameter.
7. Said premise shall not be leased or rented to any person without the written consent of the GRANTOR.
8. No sale of said lot shall be consummated without giving at least fifteen days written notice to GRANTOR, and the owners of the two lots adjoining said lot on the sides, of the terms thereof, and any of them shall have the right to buy said lot on such terms. Such notice shall be personally served if service can be made on the subdivision; if any person entitled to service cannot be found on the subdivision, notice shall be mailed such person at his address last known to the GRANTOR. Affidavit of the person making service shall be sufficient evidence thereof to protect a purchaser.
9. No fence or other obstruction shall be on said lot, except a fence not over four feet high and composed of wire with at least three-inch mesh, or pickets at least three inches apart. No signs of any nature may be displayed.

(Note: Fencing may not exceed three and one-half feet (3-1/2) in height per a ruling by the Country Club Board of Directors...this ruling is not a mandate of the Corporate Warranty Deed).



Said GRANTEE, his heirs and assigns, shall, subject to compliance with the foregoing restrictions, and while owning said lot, have license personally, and for the family and guests, to the use and privileges of the lake in said subdivision, known as Lake Tapawingo, and the private beach only thereof, subject to the rules and regulations prescribed by the GRANTOR from time to time.

The GRANTOR agrees to build and maintain the roads and lake front in said subdivision; and further agrees that all lots in said subdivision sold for residence purposes shall contain substantially the same restrictions as set out in this deed; but nothing herein contained shall limit the right of the grantor to use the portion of said subdivision not sold for residence purposes as it may see fit.

Said GRANTOR and every person hereafter having any right, title, or interest in any lot in said subdivision shall have the right to prevent or stop violation of any of said restrictions, by injunction or other lawful procedure, and to recover any damages resulting from such violations.

All rights and duties of the GRANTOR hereunder shall pass to and bind its successors and its assigns other than individual residence lot owners.

The restrictions on any lot may be removed by the written consent, duly acknowledged and recorded, of GRANTOR and the owners of all other lots in the same Block.



Lake Tapawingo

COUNTRY CLUB, INCORPORATED ORGANIZATION

A. PURPOSE OF THE BOARD OF DIRECTORS

The Board of Directors of the Country Club shall manage the business and affairs of the corporation and shall keep a written record of its acts and proceedings.

The Board of Directors of the Country Club shall make all necessary rules and regulations for the management of the business and affairs of the corporation.

The Board of Directors of the Country Club shall elect officers each year to perform duties of the Corporation, such officers to be a President, Vice President, Secretary, and Treasurer. All officers must be members of the Board of Directors.

Eight (8) members of the Board of Directors shall constitute a quorum.

B. MEMBERS OF BOARD OF DIRECTORS

The Board of Directors of the Country Club shall each consist of fifteen (15) members, whose terms shall be staggered so that the terms of five (5) members of each Board of Directors expire each year.

To be eligible for nomination and election as a member of the Board of Directors of the Lake Tapawingo Country Club, a person must be a bonafide owner of a lot in Lake Tapawingo, must be a year-round resident of Lake Tapawingo, must have resided within Lake Tapawingo for not less than two (2) years preceding the date of the election, and must have no current outstanding dues, assessments, or fees owed to the Lake Tapawingo Country Club.

Each member of the Board of Directors shall be elected for a three (3)-year term.

A member of the Board of Directors who is absent from three (3) consecutive meetings, regular or special, without good cause shown prior to absence shall forfeit the office and shall not be eligible to serve again until one (1) year after the date when the term such member was serving would have expired.

A member of the Board of Directors may be recalled and removed from office by a majority vote of those attending a special meeting called as a result of a referendum petition signed by at least twenty percent (20%) of bonafide lot owners in Lake Tapawingo.

If a member of the Board of Directors dies, resigns, is disqualified, or forfeits the office, a majority of the remaining members may appoint a successor to fill the vacancy until the next annual meeting at which a successor shall be duly elected to complete the term.

A person serving as a member of the Board of Directors of the Country Club may be elected to successive terms.



C. ANNUAL MEETING OF COUNTRY CLUB – (ELECTION OF OFFICERS)

An annual meeting of the members of the Country Club shall be held at 7:00 p.m. on the third Thursday of February each year, for the purpose of electing Directors of the Country Club, and for the transaction of such other business as may come before the meeting. If, for any reason, the election of Directors cannot be held on the day designated herein, the Board of Directors shall cause the election to be held at a special meeting of the members as soon as conveniently possible thereafter.

Notice shall be given to all members of the Country Club, and also to all persons who are not members but are eligible to vote for members of the Board of Directors.

All persons who are owners of lots within Lake Tapawingo are eligible to vote for the members of the Board of Directors.

Each person owning one or more lots shall be entitled to one (1) vote only and not one (1) vote for each lot owned.

Persons owning one or more lots jointly, or in common, shall be entitled to one (1) vote collectively.

The presence of fifty (50) eligible voters shall constitute a quorum for the election of members of the Country Club's Board of Directors. Two-thirds (2/3) of the members of the Country Club in good standing present shall constitute a quorum for all other business.

Five (5) members of the Country Club's Board of Directors shall be elected plus such other members as are required to fill vacancies.

Nominations shall be by the Nominating Committee appointed by the President and from the floor.

Election shall be by ballot, and the ballot shall make provision for nominees from the floor.

D. ANNUAL MEETING OF THE COUNTRY CLUB – (BUDGET)

An annual meeting of the members of the Country Club shall be held at 8:00 p.m. on the second Thursday of December for the purpose of approving a budget. If, for any reason, this meeting cannot be held on the date designated herein, the Board of Directors shall designate an alternate date for the budget meeting, as soon as conveniently possible thereafter.

A majority of property owners present shall constitute a quorum approval of the budget.

Property owners are those holding legal title to one or more lots within Lake Tapawingo as of thirty (30) days prior to the meeting.

Each person owning one or more lots shall be entitled to one (1) vote only and not one (1) vote for each lot owned.

Persons owning one or more lots jointly, or in common, shall be entitled to one (1) vote collectively.



E. SPECIAL MEETINGS

Special meetings of the Country Club, the Board of Directors, or the property owners may be called at any time upon proper notice.

F. AMENDMENT OF BYLAWS

Any Bylaw of the Country Club may be amended or repealed by two-thirds (2/3) majority vote of the members of the Country Club in good standing present at a meeting at which a quorum is present.



SCHEDULDE OF REGULAR MEETINGS & ELECTIONS

LAKE TAPAWINGO COUNTRY CLUB:

Regular meetings of the Board of Directors

First & third Monday each month.
If date is a holiday, meeting is automatically
held on Tuesday.
(7:00 p.m. at Clubhouse)

Annual meeting for Budget approval

Second Thursday in December.
(8:00 p.m. at Clubhouse)

Annual meeting for Election of Directors

Third Thursday in February
(7:00 p.m. at Clubhouse)

CITY OF LAKE TAPAWINGO:

Regular meeting of the City Council

First Thursday of each month.
(7:00 p.m. at City Hall)

Election of City Officials

First Tuesday in April



RULES, REGULATIONS, AND RESTRICTIONS

RENTAL RULES

1. Property owners may rent residences, preferably to families only, and not more than one (1) family shall occupy any house simultaneously. No vacant or unimproved lot may be rented. Property owners should carefully screen their renters for desirability.
2. No residences shall be rented until one (1) year after completion of construction.
3. Renters shall have full lake privileges provided the property owner has paid all assessments due the Lake Tapawingo Country Club.
4. Renters owning boats and motors must pay the annual fee for such after appropriate inspection and approval. Boat & Motor stickers to allow boats to be placed on the lake will not be issued unless the property owner's assessments are current.
5. It shall be the responsibility of the property owner to advise the Lake Office of new renters and to inform their renters of the Lake's rules and regulations within (7) seven days of occupancy.
6. Property owners will be responsible to the Lake Tapawingo Country Club for the observance of all lake rules, regulations and restrictions, and the conduct of their tenants, to the extent of removing them if objectionable, without the necessity of court procedures by the Lake Tapawingo Country Club.



SALE OF PROPERTY

1. Sale Pre-emptive Rights Notice: No subsequent sale of any lot shall be consummated without following Lake Tapawingo's Waiver Procedure (form available at lake office). In accordance with the Waiver Procedure form, the Owner selling said lot must give at least fifteen (15) days written notice of the terms thereof (of the sale) to the Country Club and to the owners of the two lots adjoining said lot on the sides; and any of them shall have the right to buy said lot on such terms. Such notice shall be personally served if service can be made in the subdivision. If any person entitled to service cannot be found in the subdivision, notice shall be mailed to such person at his last known address. Affidavit of the person making service shall be sufficient evidence thereof to protect a purchaser (NOTE: This provision was approved by the Missouri Supreme Court in 1956). If for any reason the previously stated procedure is not followed, then the sale of the property may not be protested after 365 days following the closing of the sale.
2. Sale of Property owned by the Country Club – Lots: The parties owning a home parallel to and adjoining a vacant lot will have the first choice to buy. If neither party wants the lot, the parties either to the rear or front of the lot may purchase it. If both parties adjoining the lot want said lot, the Country Club will take sealed bids at a price equal or above the asking price and the highest bid will receive the lot; or the lot can be split, and each adjoining property owner take a portion of the lot. Lots will be offered for sale to bona fide property owners of Lake Tapawingo before being offered to non-residents.

Prices for properties sold by the Country Club will reflect the current market value. The use of the purchased property must follow the rules & restrictions as specified by the City of Lake Tapawingo. The buyer will be responsible for arranging the required survey & the costs involved. Taxes will be prorated. All sales will be on a cash basis.
3. Property owned by the Country Club: Property, or portions thereof, owned by the Country Club can be sold at the current market values, with the buyer being responsible for the property survey(s) required and the costs involved.
4. Lake Privileges: The property owner, his heirs, & assigns shall, subject to compliance with the foregoing restrictions, have personally & for their family & guests, the use & privileges of the lake in said subdivision known as Lake Tapawingo, subject to these approved rules and restrictions of the Lake Tapawingo Country Club.
5. Time Restriction – Sale, Rental, Occupancy: No property shall be sold, rented or occupied by any person other than the owner of record at the time the building permit was issued until at least one (1) year after the final completion of the building (see **Rental Rules**).
6. Renting: Renting of property is allowed in accordance with "Rental Rules".



LAKE TAPAWINGO COUNTRY CLUB FEES

ANNUAL DUES:

Twenty-five dollars (\$25.00) for each lot that is assessed.

ANNUAL ASSESSMENTS:

1. A minimum of seventy-five dollars (\$75.00) for each property owner (maximum amount \$1000.00 subject to ratification or change at each annual meeting of Lake Tapawingo Country Club, Inc.). Failure to pay annual assessment by March 31st will result in suspension of lake privileges until due assessment has been paid. Lake privileges include using the lake for swimming, fishing, and boating purposes. Violation of suspension of lake privileges can result in trespass charges against and criminal arrest of the violator.
2. Dock Site Fee: Fifteen dollars (\$15.00) for each dock.
3. Boat Fee: Fifteen dollars (\$15.00) for each boat. All watercraft (on dock, lift, lake or common ground) must have appropriate fees paid. Sticker needs to be applied in the specific area on watercraft. (Appendix A: of rule book). Lot identification on boat and trailer are required to be applied.
4. Boat Motor Fee: Fifty cents (\$0.50) per horsepower with a minimum charge of \$5.00 (fee must be paid before motor can be used).
5. Delinquent Fees: Lake Tapawingo Country Club fees are due January 1st of each year. Dues not paid by March 1st of each year will be considered delinquent. Residents who have not paid their annual assessment by March 1st shall lose all lake privileges including use of all common space (i.e. Liberty Gardens, soccer fields) and Country Club facilities that include the clubhouse, shelters, and gazebo.



DOCKS, WATERFRONT, AND SHORELINE

It is the intent of these rules and guidelines to convey to property owners the Lake Tapawingo Country Club Board of Directors' desire to make the waterfront of Lake Tapawingo a compliment to the entire community, a source of pride to property owners, and beautiful and attractive to guests.

These rules are a statement of restrictions and policies to control the waterfront and to prevent neglect and disregard. Noncompliance with dock and waterfront rules can mean loss of dock site and/or lake privileges.

The property owner, his heirs and assigns shall, subject to compliance with the Original Deed, Covenants, and Restrictions and while owning his/her lot, have license, personally and for the family and guests, to the use and privileges of the lake and the beach thereof in the subdivision known as Lake Tapawingo, subject to the rules and regulations prescribed by the Lake Tapawingo Country Club Board of Directors.

A. GENERAL INFORMATION

1. "Dock" means any structure constructed into the shoreline or erected in the water and attached to the shore. The purpose of the structure is for a swimming platform or for mooring, tethering, storing, hoisting, or docking a boat of any type that is properly registered and certified to be used on Lake Tapawingo.
 - a. The dock may be a floating or stationary platform or a floating or stationary boat slip.
 - b. The dock may or may not have an upper deck with or without a railing.
 - c. It is the responsibility of property owners to maintain their docks in a good and safe condition and in good appearance at all times.
2. "Shoreline" means that area where the water and land meet when the lake is at normal reservoir level, even though, from time to time, the exact level of the lake will vary and the shoreline will change.

Historically, first-tier property owners have been responsible for maintaining the entire frontage of ground area between the shoreline and their property line. Yet, it is the responsibility of all other property owners exercising their easement rights to the waterfront and shoreline, to maintain the ground area of shoreline they use in a clean and safe condition at all times.

The Country Club will work to control shoreline weeds in the lake and at the same time encourage a good ecology for fish.

3. "Seawall means a structure that separates the lake from the easement ground area and/or the first-tier property line. It may or may not be located at the shoreline. It may or may not follow the contour of the normal shoreline. Having a seawall is mandatory.

"New Seawalls" – In all cases, the design and building materials of new seawalls must be approved in advance of construction by the Country Club's Board of Directors. The cost of construction will be borne by the resident requesting Board approval.



It is usually the first-tier property owner who makes the initial decision to install a seawall. However, should someone other than the first-tier property owner desire a new seawall (or section of seawall), that resident should review their proposed seawall design and construction materials with the first-tier property owner for approval and/or arbitration.

"Seawall Repair" – Dock owners are responsible for the repair and maintenance of the seawall (and ground erosion) at the area occupied by their dock and for half (1/2) the distance (up to 7.5 feet) on both sides, to the next dock. Remaining areas of the wall are the responsibility of the first-tier property owner.

B. BUILDING PERMITS

1. The Country Club's Board of Directors must approve all construction or major repair of seawalls or docks before the work commences. The property owner must submit an application for a permit. (9 pts.) In addition, the property owner must submit an application to the City of Lake Tapawingo.
2. Applications for construction of new docks and major repair of existing docks will be presented to the Board accompanied by recommendations of the Dock Committee. Applications will be reviewed and discussed at three separate Board meetings. Upon recommendation of the Dock Committee, subsequent review and "reading" of an application may be waived if the total application is in order.

C. SEAWALLS

1. Seawall construction and/or modification require Board review and approval and may require a permit with a fee of \$25.00. If 50% or more of the seawall is modified or requires new construction, a permit will be required. (3 pts.)
2. Seawall construction and/or repair cannot change the original and normal shoreline or extend the land out into the lake.

D. ELECTRICITY TO DOCKS AND SEAWALLS

All alternating electrical current (AC) to a dock or any AC equipment or fixtures at the seawall or shoreline must be protected by a ground-fault circuit-interrupter. This includes new construction incorporating electrical fixtures or equipment in the design, modification of existing docks or seawalls, or the addition of electrical services to existing seawall or docks. (6 pts.)

It is strongly recommended existing docks and seawalls with electrical fixtures or equipment provide ground-fault circuit-interrupter protection in the electrical source to the fixtures or equipment. A ground-fault circuit-interrupter is a device that stops electric current to electrical fixtures or equipment when there is a short circuit or a fault current to ground. The device interrupts service at a value less than that required to operate the over-current protective device at the fuse panel or circuit breaker.



Property owners must take precautions that existing electrical fixtures and equipment do not cause personal injury or harm due to breakage of glass or plastic or due to sharp edges from exposed or submerged metal or plastic.

E. SHORELINE

1. No dock, boathouse, boat lift, or any other type structure or device shall be erected or installed at the shoreline or in the water without prior written approval of the Board. Any construction of a shelter, child's playhouse, gazebo, storage shed, or other type of permanent or temporary structure is prohibited. (3pts.)
2. Any physical improvement to the shoreline that is owned by the Lake Tapawingo Country Club must be approved by the Board of Directors. Improvement includes but is not limited to landscaping, patios, and other structures. Common passage along shoreline must not be hindered. (3 pts.)

F. DOCKS

1. The block and lot number of the dock owner must be displayed on the front (lakeside) of the dock no less than 3" high. Letters and numerals must be in contrasting colors to the background. (3 pts.)
2. Application for a new dock site must be accompanied by \$50.00 when submitted to the Board of Directors for approval. The fee pays the first year's dock site fee and the dock building permit fee. Every effort will be made to assist new dock sites for property owners as close to the nearest pathway as possible, which will be as close as possible to the most available space along the shore.
3. A property owner who wishes to re-acquire a dock site and/or a dock that has been lost through a Board action must re-apply for dock site and/or permit for a new dock.
4. Dock space on the lake is a privilege extended to property owners by the Country Club. No lot is guaranteed a dock site, and the dock site must be renewed each year by the payment of the annual dock fee.
5. Property owners will be allowed only one dock and only one boatlift for each house owned. Existing situations of more than one dock or boatlift to a house terminate when that house is sold.
6. Ownership of an unimproved or vacant lot will not qualify that property owner to secure a dock site location in order to hold a spot for a future dock. A new dock cannot be built without a residence on the lot.
7. No permit for dock construction will be approved if applicant has delinquent assessments.
8. Delinquent assessments, as determined by the Board, can mean loss of dock site. The maintenance department will remove the dock. The property owner will be charged for the actual removal costs plus \$100.00, and a lien will be placed on the property if there is a failure to pay the dock removal charges.



9. Under normal conditions, there must be a minimum of fifteen (15) feet of space between docks, and boatlifts may be installed in boat slips or at the side of a dock. However, a boatlift may not be installed to the side of a dock if that dock is over 12 feet in width. A boatlift installed to the side of a dock may not be more than 10 feet wide (measured from the dock to the lift's widest point). There must be at least 15 feet of space between a side boatlift and the existing adjacent dock or boatlift (measured from the outside point of the lift to the adjacent dock). If space is limited, a new dock may be installed no less than 8 feet from an existing side boatlift. But, there must be at least 15 feet of open space on the other side of the dock. Property owners are henceforth limited to one boatlift. (3 pts.)
10. A permit for installation of a boatlift is \$25.00 and must be approved by the Board of Directors prior to installation of the boatlift. (3 pts.)
11. Plans and drawings of the proposed dock and/or installation of boatlifts must accompany application for permits. Plans must include dimensions, materials, type, method of attachment to seawall or shore, distances between adjacent docks, and other information pertinent to the location and construction.
12. A permit for new dock construction is \$25.00. The permit expires six months from the date of approval. Construction must start and be completed within the six-month period. If construction is not started and completed within the six-month period, the applicant must renew the permit process. (3 pts.)

13. DIMENSIONS FOR DOCKS (3 PTS.):

Maximum width without a boat slip	12'
Maximum width with a boat slip	14'
Maximum height of a stationary dock (measured from top of upper deck to surface of water at normal reservoir level)	8'
Maximum height of floating dock (measured from top of upper deck to surface of water)	8'
Maximum length of dock from seawall (or shoreline at normal reservoir if there is not a seawall)	25'

The Board of Directors may authorize extension of the overall length of a dock and walkway to a point not to exceed thirty (30) feet where:

- a. There is only 3 feet or less water depth below the bow of a boat docked alongside the dock or...
- b. There is only 3 feet or less water depth below the bow of a boat docked in the boat slip.

The Board may not, under any circumstances, authorize a dock length beyond twenty-five feet (25') if that length unreasonably limits navigation room between that dock and docks across a cove.

Minimum distance between docks is 15 feet. However, if space is limited, a new dock may be installed no less than 8 feet from an existing side boatlift providing there is at least 15 feet of open space on the other side of the new dock.



All covered docks will have open sides.

14. Railings are allowed on docks but shall not be lower than 36" or exceed a height of 42". Railings will not be included in measurement of height for covered boat docks.
15.
 - a. The Board of Directors must approve materials to repair flotation docks. I.e. Blue styrofoam logs; encapsulated foam, plastic flotation barrels, etc. Steel drums, or empty petroleum and chemical barrels are not allowed for dock flotation.
 - b. All new docks to be installed will use only encapsulated foam for flotation.
16. Empty petroleum and chemical barrels will not be allowed as forms when pouring pilings for stationary docks. (3 pts.)
17. No dock will be completely or partially covered with tarpaper. No dock will be unpainted unless it is pressure treated limber, covered with carpet, or using an industry standard product. No tires will be used. (3 pts.)
18. All dock owners are responsible for maintaining their dock in an acceptable and reasonable manner. The Country Club has the authority to order the removal of any dock they judge to be deteriorated beyond salvage, a health hazard, or safety hazard. (3 pts.)
19. Any repair to docks other than replacement requires no permit unless repair of dock alters size or design of existing dock. Repairs and materials must be to code.

WINTER ACTIVITY ON THE LAKE

Any activity on the ice will be at the risk of the participants. Property owners will be responsible for determining the safe conditions of the ice when it is to be used by themselves or their guests.

Ice-skating, ice fishing, and other activity on the ice is permitted only during safe ice conditions.

The use of ice boats, snowmobiles, motorcycles, automobiles, and all other motorized and/or wind driven vehicles on the lake when it is frozen is strictly prohibited. (3 pts.)



BOATING, SKIING, AND SWIMMING

A. GENERAL

1. Only property owners & legitimate renters may launch watercraft on Lake Tapawingo. This privilege is valid only if all fees and assessments are current and paid in full to the Lake Tapawingo Country Club. These fees are non-refundable and cannot be prorated. All watercraft must be registered with the Lake Tapawingo Country Club showing proof of ownership. (6 pts.)
2. All watercraft must also be inspected and certified to meet U.S. Coast Guard safety standards. All watercraft must also be inspected and certified to meet Lake Tapawingo's regulations for length, horsepower, and equipment.

Property owners/renters are fully responsible for use of their watercraft on the lake and for any rules' violations thereof. They are also responsible for their guests and family members who operate said watercraft. They are also responsible for the actions of any skier or other person towed by the watercraft.

3. Any watercraft not properly registered or safety equipped, or that is in excess of the length/horsepower regulations will not be allowed on Lake Tapawingo and shall be immediately removed by the owner.
4. Watercraft permitted on Lake Tapawingo: canoes, kayaks, sailboats, wind surfers, sailboards, paddle boats, propeller-driven inboards, inboard/outdrives, outboards, and pontoon boats.
5. Jet-powered watercraft and propeller-driven airboats are not permitted on Lake Tapawingo. (6 pts.)
6. All watercraft must have approved docking facilities.
7. The owner of powered watercraft shall maintain a minimum of one hundred thousand dollars (\$100,000.00) of liability insurance for any damage done by boat operation.
8. Individual Board members may grant lake residents permission to launch unlicensed watercraft being considered for purchase to test for a period of not longer than two hours. Such watercraft must comply with Lake Tapawingo's watercraft specifications.
9. The Board of Directors, taking into consideration all lake users, may grant special lake use privileges.

B. ENFORCEMENT

1. Enforcement of the Water Use Rules and Regulations shall be the responsibility of the Lake Tapawingo Water Patrol and Board of Directors.
2. The Board of Directors shall hire one or more Lake Patrolmen. A patrolman shall act as an agent of the Board in monitoring the safety of lake usage. Failure to comply with the orders or direction of the Lake Patrol shall constitute violation of these rules. (6 pts.)



3. No person shall threaten the Lake Patrol personnel with abusive language. Such abuse of the Lake Patrol is grounds for docking the boat until the boat owner appears before the Country Club's Board of Directors to explain the incident. (3-6 pts.)
4. No person shall threaten the Lake Patrol personnel with physical harm. Such abuse of the Lake Patrol is grounds for docking the boat until the boat owner appears before the Country Club's Board of Directors to explain the Incident. A police officer will be called and charges filed. Lake privileges will be suspended for a year. (15 pts.)
5. In the event of a watercraft accident involving injury or property damage, the driver of each watercraft shall report the incident to the Lake Patrol or the Lake Tapawingo Office by the next business day. (6 pts.)

C. WATERCRAFT SPECIFICATIONS

1. MAXIMUM LENGTH:

a	Pontoon Boats (Pontoon measurement is based on overall length)	24'
b	Sailboats (without engines) (Measured from the front point of the bow to the point at which the transom meets the boat bottom)	21'
c	Inboards, Inboards/Outboards (I.O.s), and Outboards (Measured from the front point of the bow to the point at which the transom meets the boat bottom)	18'
d	All other (canoe, paddle, kayak, etc.)	18'

2. HORSEPOWER LIMITS:

(According to the manufacturer's rated power at the propeller). No engine may be used that exceeds the safety limitation of the boat.

a	Inboard and Inboard/Outdrive (I.O.)	140 prop shaft HP
b	Outboards	90 HP
c	Pontoon boats	40 HP

3. All watercraft must permanently and visibly display owner's lot and block numbers in letters no less than 3" in height in contrasting colors. All watercraft operating on the lake shall have current Lake Tapawingo registration stickers. (3 pts.)
 - c. Watercraft with engine -- Owner's lot and block numbers must be placed on the rear starboard side, and registration sticker must be attached to the transom.
 - d. Sailboat -- Owners lot and block numbers and registration sticker must be placed on the transom.



- e. Canoe – Owner's lot and block numbers and registration sticker must be attached to the starboard side.
- f. Paddleboat – Owner's lot and block numbers must be placed on the rear starboard side, and registration sticker must be attached to the transom.

***(Please see Appendix A: Watercraft Specifications for Number And Decal Placements)**

- 4. All boat trailers should display the owner's lot and block number in letters no less than 3 inches in height. (3 pts.)

D. OPERATION

- 1. Watercraft with engines in excess of 5 HP. may be operated by:
 - a. Persons who have reached their 16th birthday or older.
 - b. Persons who have reached their 14th birthday and are accompanied by a lake resident 16 years of age or older (6 pts.)
- 2. The maximum speed on Lake Tapawingo is 35 MPH during the period of 10:00 a.m. to 8:00 p.m. or until sundown, whichever is earlier. At all other times the "no wake" rule (1-7 MPH) will be observed. At all times a "no wake" rule (1-7MPH) will be observed in the coves and on the shore side of the marker buoys. (3 pts.)
- 3. All watercraft must meet U.S. Coast Guard requirements for one personal flotation device (PFD) for each occupant. All powerboats shall have a marine fire extinguisher and one throwable flotation-cushion per boat. (3 pts.)
- 4. After sundown all watercraft shall display bow lights of red on the port side and green on the starboard side and a white light at the stern visible for 360 degrees. Sailboats may elect to illuminate the sail in lieu of a stern light. (3 pts.)
- 5. All powered watercraft will circle the lake in a counterclockwise direction when operating above "no wake" speed. (1-7 MPH)
- 6. On the main body of the lake, no boat occupant shall exit the watercraft except to water ski, tube or utilize a legal device pulled behind a boat. (3 pts.)
- 7. No watercraft moving greater than "no wake" speed (1-7 MPH) shall come closer than fifty (50) feet to any other watercraft or person (skier, swimmer). (3 pts.)
- 8. **RIGHT OF WAY RULES:**
 - a. All watercraft shall give way to any people in the water, any disabled boat, or boat under tow (3 pts.)
 - b. All powered watercraft shall give way to boats pulling skiers, tubes, or similar devices and to all non-powered boats. (3 pts.)
 - c. A watercraft overtaking another watercraft shall give way to the craft being overtaken. (3 pts.)



- d. All powerboats shall give way to sailboats. (3 pts.)
- 9. The deliberate or negligent discharge of fuel, oil, or trash into the lake is prohibited. Cost of clean-up will be assessed to the responsible individual. (6 pts.)
- 10. All unoccupied watercraft shall be secured to approved docking facilities. No watercraft shall tie up to a buoy or marker. (3 pts.)

E. SAFETY RULES

- 1. OPERATION OF ANY WATERCRAFT OR MANIPULATION OF WATER SKIS OR TOWED DEVICES WHILE INTOXICATED OR UNDER THE INFLUENCE OF ANY CONTROLLED SUBSTANCE IS STRICTLY PROHIBITED. (6 PTS.)
- 2. Reckless and dangerous operation of watercraft is prohibited. This includes, but is not limited to the following:
 - a. Rocking and overloading the boat. (3 pts.)
 - b. Sitting on gunwales, seatbacks, outer rails, front or rear decks of any motorboat while that motorboat is being operated on the lake in excess of 5 miles per hour. NOTE: Under no circumstances are the occupants or operator of a motorboat allowed to stand up in that motorboat when it is moving at a speed in excess of 5 miles per hour. Sitting or standing in front of the guard wall or railing on a pontoon boat is prohibited when the craft is moving. (3 pts.)
 - c. Operating the watercraft in tight circles, zigzagging, power boat racing, or stunting. (3 pts.)
 - d. Operating the watercraft in continuous bow high attitude that prevents the operator from seeing clearly ahead while seated. (3 pts.)
 - e. Skiing dangerously close to other skiers, boats, or swimmers. (3 pts.)

F. SKIING AND TOWED DEVICES OPERATION

- 1. A pontoon boat may not tow a skier, tube or other towed device. (3 pts.)
- 2. Skis or towed devices shall not be operated in a careless or negligent manner and shall in no way interfere with other watercraft, towed devices or swimmers. Persons or devices being towed on Lake Tapawingo shall not get closer than ten feet (10') to buoys. Except for two skiers or devices being towed by the same boat, no persons or devices being towed shall come closer than fifty feet (50') to any other person or watercraft. (3 pts.)
- 3. All skiers, barefooted skiers, or riders of towed devices must wear a non-inflatable flotation device. It is recommended that this flotation device be U.S. Coast Guard approved. (3 pts.)
- 4. All ropes towing any device shall not exceed seventy-five (75') feet in length. (3 pts.)



5. All watercraft towing a skier or towed device shall display a red or orange flag of twelve (12) by eighteen (18) inches mounted forward of all windshields, and visible for at least 270 degrees. The flag shall not be handheld nor obstruct the driver's vision. The flag must be displayed when a skier is in the water or a towrope is in the water. It must be removed at all other times. (3 pts.)
6. Any inflatable device towed by a watercraft shall have built-in handles or grips for each rider. The rider limit on these devices is two (2). No inflatable devices (e.g. truck or auto tires, inner tubes, air mattresses, etc.) not specifically manufactured for water towing will be permitted. (3 pts.)
7. Not more than (2) persons shall be towed behind a watercraft on any type of towed device. (3 pts.)
8. No person being towed behind a watercraft shall carry other people, objects, or animals on their shoulders or in their arms. (3 pts.)
9. The driver of a watercraft towing any device or person shall concentrate on operating the watercraft and observing traffic ahead. The towing craft shall have an observer of no less than twelve (12) years of age. The observer shall be knowledgeable about Lake Tapawingo's rules and skiing/towing procedures. The observer's duty is to monitor the skier and any watercraft approaching from the rear. (3 pts.)

*(Please see Appendix B: Hand Signals for Skiers)

10. The towing of any device or person shall be confined to the main body of Lake Tapawingo. With the exception of disabled boats, no person or device may be towed on the shore side of the marker buoys or in the coves. (3 pts.)
11. Tow ropes must be retrieved before watercraft can return to the shore side of the marker buoys. Tow ropes can be trailed on the main body while the watercraft is maneuvering to pick up a fallen skier (or other) but at a reduced maneuvering speed. The watercraft (drivers or owners) trailing such ropes assume all responsibility for injury or damage to people, other watercraft, or property.
12. C cove is a "no wake" (1-7 MPH) cove. It is not to be used as a drop off area for skiers. However, there is a special area at the mouth of C cove for the instruction of beginning skiers. In this area the watercraft operator may only start a towing operation and head toward the main body of the lake. In this area other persons wearing personal flotation devices (PFD) can be in the water to aid the skier. Watercraft operators should be especially alert to swimmers in the area and other boats that are in the main body.

G. SWIMMING

1. No swimming is permitted in the main body of the lake.
2. Swimmers may only swim between the shore and main body buoys and in the coves.
3. Swim platforms are not to exceed four feet (4') by four feet (4') or impede on a neighbor's dock space. If platform is left at waterfront, it must be securely fastened to the side of dock (not front or to the seawall) when not in use. Lot and block number must be displayed on platform. A permit is required, and the platform must conform to same materials as docks. (3 pts.)



4. Swim Floats – Inflatable recreational devices designed for multiple occupants are not to exceed twelve (12) feet. The float must be identified with lot and block number. If device is left at water front, it must be secured so as not to impede on a neighbor's dock area and not be in front of the dock. (3pts.)
5. Swimmers are not to climb onto, hang onto, or move any buoy or marker. (3 pts.)
6. Scuba diving (any underwater apparatus that allows a person to remain under water for longer than one minute) is prohibited except by special approval by a member of the Board of Directors. (3 pts.)
7. Underwater weapons of any type are prohibited. (6 pts.)

H. BOATING COURTESY

Lake Tapawingo is a small lake with people trying to use the lake in different ways. The following procedures will help all to enjoy the lake with safety and comfort.

1. When pulling a skier or towed device, remember that the skier is up to 75 feet behind the watercraft. While maneuvering around other watercraft, skiers, and buoys, the operator should make sure that he has allowed for the clearance needed by the skier.
2. Remember when maneuvering around another boat that the other boat is moving also. Whenever possible, pass behind the other craft. Also, plan for the extra distance required to clear your boat, your skier, and the other craft's skier. Also, if the other craft is a sailboat or non-powered craft, your wake can swamp it or cause the operator to lose control.
3. A sailboat often makes tacks and maneuvers that are different from those of a powered watercraft. These can appear to be unpredictable to the operator of a powered craft. If the operator of a sailboat sees another craft approaching, he should maintain the existing course if at all practical.
4. When a skier falls or drops, the boat operator should first reduce the boat power to idle, then ascertain the best way to return to the skier. In this circumstance, turns to the right are permissible so the boat operator can keep the skier in view at all times. Hard power turns generate large wakes, and the operator can lose sight of the skier.
5. It is requested that watercraft traveling at idle or "no wake" speeds (1-7 MPH) avoid the fast boating areas during time of heavy lake usage.
6. Anyone involved in an accident, observing an accident, or seeing anyone in distress is requested to offer aid or summon emergency services (911, Fire Dept. etc.) as appropriate.



FISHING RULES

NOTE: Non-compliance or refusal to comply with the following fishing rules and catch/keep guidelines can mean loss of lake privileges.

A. GENERAL

1. The body of water known as Lake Tapawingo, within the subdivision of Lake Tapawingo, is only available to property owners, legitimate renters, and their guests. Property owners, legitimate renter, or one of the members of (their) families must accompany guests. All are subject to the following rules.
2. The taking of more than the following number and type of fish any one day by any property owner, legitimate renter, or guest(s) is prohibited.

Blue Gill	Any number, any size.
Crappie	9 inches and larger, any number. Crappie under 9 inches are protected. Please return to the water unharmed immediately.
Bass	15 inches & larger, 3 per day. Catch & release is recommended. Bass under 15 inches are protected. Please return to the water unharmed immediately.
Channel Cat	15 inches & larger, 5 per day. Channel Cat under 15 inches are protected. Please return to the water unharmed immediately.
Walleye	20 inches & larger, 1 per day. Walleye under 20 inches are protected. Please return to the water unharmed immediately.
Redear Sunfish	All are protected. Please return to the water unharmed immediately.
Carp	These are nuisance fish and are not to be returned.
Perch (green sunfish)	These are nuisance fish and are not to be returned.

NOTE: Residents are encouraged to fish for carp and perch to help rid our lake of these nuisance fish. Please do not return these fish to the water.

3. The foregoing limitations are in accordance with the Missouri State regulations and are subject to change from time to time by the State and by the Lake Tapawingo Country Club. Check with the Lake Office for any revisions.
 - a. No seining, gigging, trapping, or grappling for fish shall be permitted, except by special permission from the Board of Directors. This may be granted for carp or other rough fish.
 - b. Throw lines, trout lines, or setlines are prohibited. Not more than two (2) poles or lines with not over two (2) hooks per line are permitted to each person. Each line must be attended at all times. (3 pts.)



- c. Garbage, refuse, fishing line, or other foreign matter shall not be thrown into the lake (6 pts.)
 - d. No fish can be cleaned on docks or lake property.
4. Fish may be fed oatmeal, cornmeal, stale bread, cornbread, fresh ground meat, or dried commercial meat scraps, but not in excess of 1 pint per day in front of any one lot.

B. RECOMMENDATIONS

- 1. Please wet your hands before handling fish to be returned to the water.
- 2. Please be careful not to spill oil or gasoline on the water while filling motors.
- 3. The taking of excessive numbers of fish will not be tolerated.
- 4. Residents are encouraged to fish in order to maintain a healthier fish population.



LAKE TAPAWINGO COUNTRY CLUB STORAGE LOTS

- A. Boat lots A and B are designated for currently registered boats, motors, and boat trailers **ONLY**. Other items are subject to removal at owner's expense by order of the Lake Tapawingo Country Club Board of Directors.
 - 1. Trailer hitches shall be facing boat lot roadway.
 - 2. Boats must display current sticker & property owner's block & lot number. (3pts.)
 - 3. Trailers must display property owner's block & lot number. (3 pts.)
 - 4. Pontoon trailers must be parked in center section of Lot B with all other boats on the perimeter of Boat Lot B.
- B. Parking lot A Overflow is designated for currently licensed and operating vehicles only. All others will be towed at owner's expense. (3pts.)
- C. Lease Lot is designated for paid storage according to rules per lease. The leased area must be maintained by lessee

MISCELLANEOUS

- A. Motorized bicycles, motorized scooters, skates, skateboards & snowmobiles are not allowed on the roads or any other property owned by the Lake Tapawingo Country Club.
- B. Sledding & all other activities are strictly prohibited on the backside of the dam. The backside of the dam is private property & a restricted area. Trespassers will be subject to arrest & fine. (3pts.)
- C. Garbage, refuse, yard waste, or other foreign matter shall not be deposited on the bank or in any manmade or natural tributaries leading to the lake or within the lake itself. (In compliance with Federal regulations 33 USCS 407, USCS 411 & Missouri State regulations) (6 pts.)



ENFORCEMENT OF RULES AND REGULATIONS

A. ENFORCEMENT

1. ENFORCEMENT of the Water Use rules and regulations shall be the responsibility of the Lake Tapawingo Water Patrol and Country Club Board of Directors.
2. ENFORCEMENT of the Docks, Waterfront & Shoreline rules and regulations shall be the responsibility of the Lake Tapawingo Country Club Board of Directors.
3. ACCUMULATION OF POINTS: Citations issued by the Water Patrol/Board of Directors shall designate the number of points assigned to the violation(s) cited. Violation of these rules & regulations shall result in the assessment of 3 points for minor violations and 6-12 points for major violations: Those which involve danger of injury to the offender or to others, the destructions of property, or lack of proper registration.

B. ENFORCEMENT COMMITTEE

1. PURPOSE: The Enforcement Committee shall review current citations & notify property owners of violations.
2. The Committee shall consist of the Rules Committee from the Country Club Board of Directors.

C. PROCEDURE

1. CITATIONS
 - a. When a violation of the rules is observed by the Water Patrol/Board of Directors, they may issue a citation to the offending person. All citations shall be directed against the property owner, renter or lessee, including citations of that person's children & guests.
 - b. The citation shall be mailed to the responsible property owner at the address on file at the Lake Tapawingo Office. The original copy will be on file at the Lake Tapawingo Office.
2. Citations shall be reviewed and mailed first class by the Enforcement Committee within five days of the violation.
3. Citation Appeal
 - a. All citation appeals must be in writing to the Enforcement Committee and received by the Lake Tapawingo Office no later than 15 days after the citation is issued.
 - b. The property owner, renter, or lessee shall be notified as to the date, time, and place of the appeal by the Enforcement Committee, which shall review the appeal and determine the appropriate action.



- c. Within 7 days following the appeal, the Enforcement Committee shall render a written decision to be delivered by Certified mail to the property owner, renter or lessee, at the address on file at the Lake Tapawingo Office.

4. **SUSPENSION OF LAKE PRIVILEGES**

- a. Points assessed against a property owner, renter, or lessee shall remain in effect for one year beginning with the date of the first infraction. The property owner, renter or lessee shall be suspended from using his or her lake privileges, along with members of family & guests, whenever the points assessed accumulate as follows:

9 Points	Suspended for a period of fourteen (14) days
12 Points	Suspended for a period of twenty-eight (28) days
15 Points	Suspended for a period of twelve (12) months

- b. When citation points against a property owner, renter, or lessee total number of points for suspension of lake privileges, the Enforcement Committee shall mail notification of suspension of lake privileges by certified mail to the property owner, renter, or lessee within 5 days of the qualifying violation. Dates of suspension will be included in the notification.

5. **SUSPENSION APPEAL**

- a. Appeal of Suspension of Lake Privileges must be in writing and received by the Lake Tapawingo Office within 15 days after suspension is issued. Lake privileges are revoked until the appeal is reviewed and decision rendered by the Country Club Board of Directors.
 - b. The property owner, renter, or lessee shall be notified by mail 5 days in advance of the appeal hearing.
 - c. The appeal of suspension of lake privileges is reviewed by the Board of Directors. A quorum of 75% is needed to reverse the suspension of lake privileges and to overturn point accumulation.
6. **VIOLATION OF SUSPENSION OF LAKE PRIVILEGES** can result in trespass charges against and criminal arrest of the violator as well as further suspension of lake privileges as determined by the Country Club Board of Directors.



GOLF CART USE ON COUNTRY CLUB PROPERTY

A. ELIGIBILITY, REGISTRATION, AND PERMIT

- A. All golf carts being used on Country Club property must meet all guidelines as stated by the City (Ordinance #340.115) and abide by all regulations of this ordinance.
- B. Registration and a permit are required for use of a golf cart on Country Club property and will only be issued to homeowners or their renters in good standing with the Country Club. All assessments must be current to receive a permit.
- C. Damage to golf carts and personal injury associated with the use of golf carts on Country Club property is the sole responsibility of the homeowner to whom the golf cart is registered.

B. CONSIDERATION OF USE

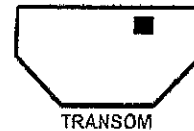
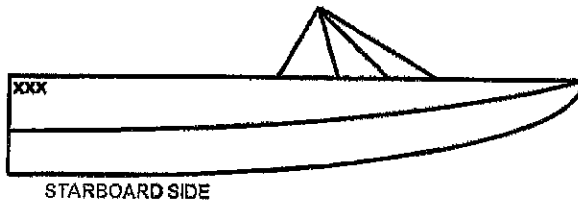
- A. Golf carts are only to be used on common property, namely passable pathways and lakefront (typically 15' from water's edge), not on personal property. If you have questions regarding private property boundaries, please contact the lake office.
- B. Residents owning golf carts and using them to access the lake will be responsible for any and all damages to the pathway and/or first tier property. Use of golf carts is at your own risk and is prohibited if pathways are muddy, slick, or icy. All golf carts must be equipped with Turf Tires if your intent is to use the vehicle on Country Club Property.
- C. Golf carts must not block pathway or lakefront access. Golf carts should be returned to your home and not left parked at your dock for periods exceeding one hour without written permission from neighboring first tier homeowners. Any golf cart left parked on Country Club property longer than 8 hours will be towed at the owner's expense.
- D. The Country Club will not alter, move, or redesign any pathway to make the pathway accessible for golf cart usage and should be used for the sole purpose of going to YOUR dock. Provision of established turf or removal of rocks or steps for ease of access will be the responsibility of the resident desiring use of golf cart on the pathway leading to their dock with Country Club approval.
- E. Golf carts are restricted from any use on grass or sidewalks in Liberty Garden UNLESS prior arrangements are made with the Country Club. Any person renting the clubhouse should obtain permission at the time of rental, if a golf cart is required to shuttle a disabled or elderly person to the garden for an event.
- F. Golf carts are prohibited behind the dam at all times.
- G. Misuse of a golf cart on Country Club property gives the Board of Directors the right to revoke the homeowner's golf cart permit, thus, use of the cart on Country Club property. Each incident will result in the assessment of 3 points. (3 pts.)



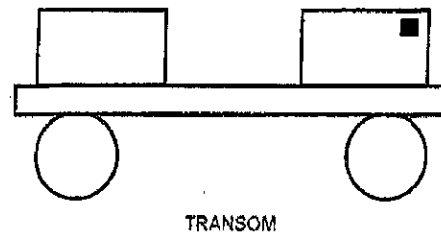
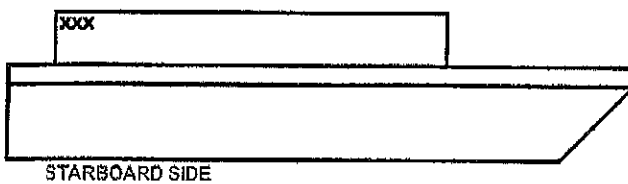
APPENDIX A:

WATERCRAFT SPECIFICATIONS, NUMBER AND DECAL PLACEMENTS

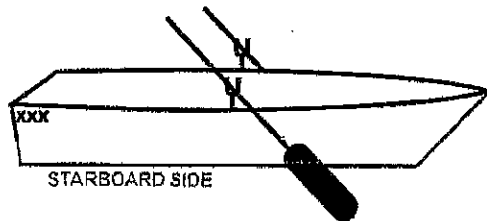
MOTORBOAT



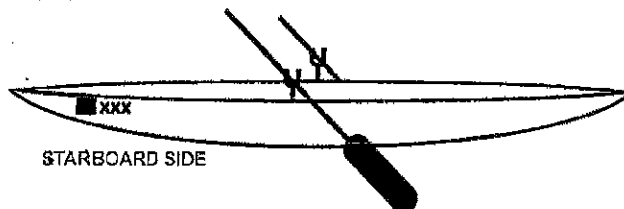
PONTOON BOAT



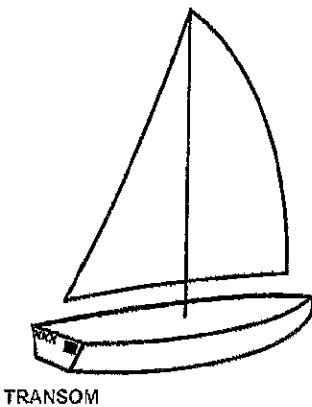
PADDLE BOAT & ROW BOAT



CANOE



SAILBOAT



REGISTRATION DECAL

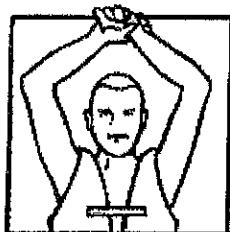
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BLOCK AND NUMBER LOCATION

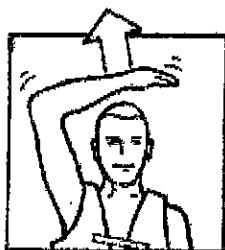


APPENDIX B:

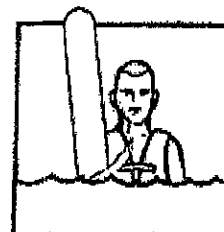
HAND SIGNALS FOR SKIERS



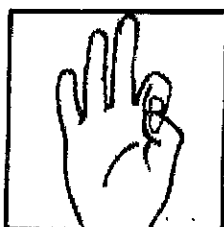
Skier OK



Back to Dock



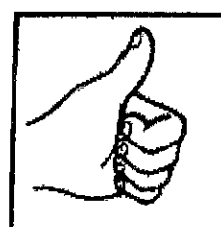
Skier Down



Speed OK



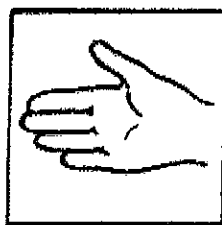
Slow Down



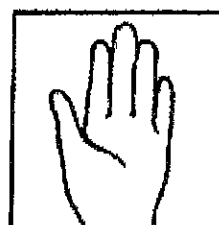
Speed Up



Turn Left



Turn Right



Stop



APPENDIX C:

MAP OF LAKE TAPAWINGO

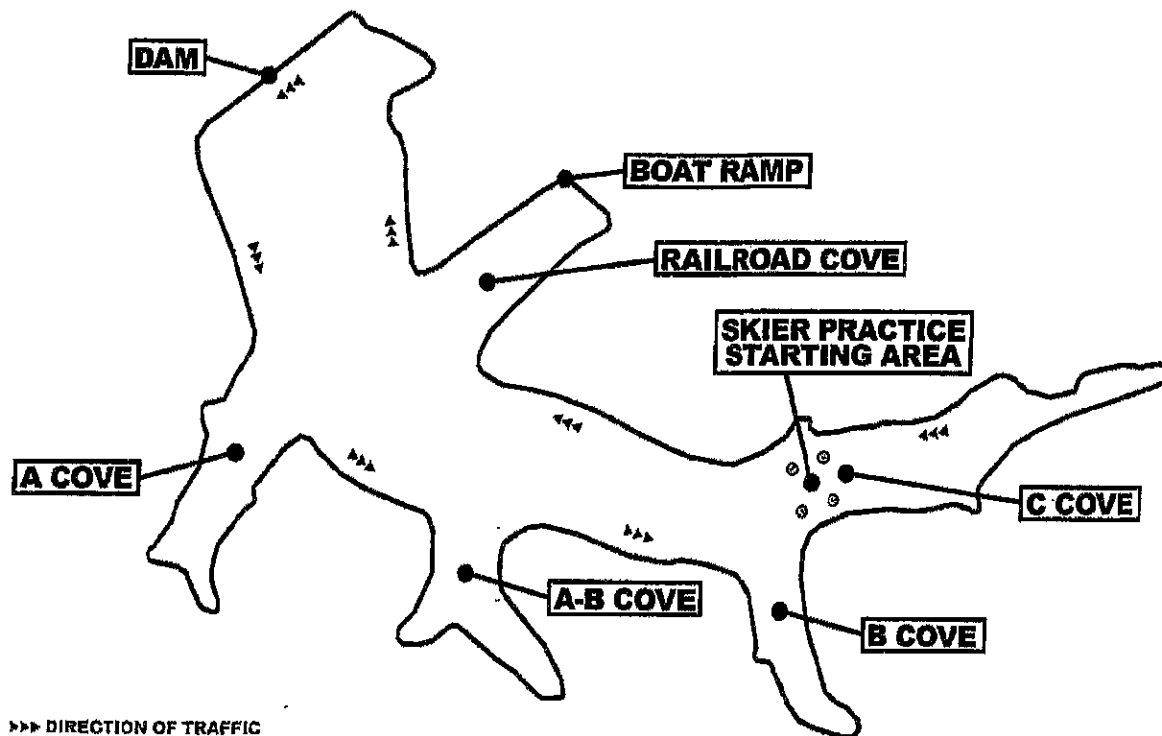


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CITY OF LAKE TAPAWINGO INFORMATION

The City of Lake Tapawingo provides many services to our Resident's.

Stop by City Hall for:

- Building Permits
- Occupational License (Business License)
- Water/Sewer Services
- Utility Billing (Water, Sewer & Trash Pickup- including Yard Waste and Recycling)
- Recycle Bags
- Golf Cart Permits
- Voter Registration and/or Election information
- Notary Public Service – Free to our Residents

IMPORTANT CITY PHONE NUMBERS:

City Hall	229-3722
Water/Sewer Dept.	719-3101
Police Department.....	524-4300 (Jackson County Sheriff)
Emergency	911
Municipal Court	224-6645
Animal Control	308-0689

GUIDE TO LAKE TAPAWINGO SERVICES

CITY	SERVICE	COUNTRY CLUB
X	← WATER, SEWER, TRASH, RECYCLE, AND BILLING	
	BOAT STICKERS AND LAKE ASSESSMENTS→	X
	SALE WAIVER AND LAKE RULES AND REGULATIONS→	X
X	← BUILDING AND REMODELING PERMIT (INCLUDING CONCRETE WORK)	
X	← POLICE, ANIMAL CONTROL, MUNICIPAL COURT	
	DOCK PERMIT (NEW DOCK AND SIGNIFICANT IMPROVEMENT TO CURRENT DOCK)→	X
X	← ADDING ELECTRICAL TO NEW OR EXISTING DOCK	
X(1)	← 1)VARIANCE FROM BUILDING CODE AND SETBACKS 2)→	X(2)
X	← STREET LIGHTS AND SIGNS	
	LAKE WATER QUALITY AND LAKE WEEDS→	X
	LEASE LOT AND BOAT STORAGE LOT→	X
	PATHWAYS, LAKE NEWSLETTER, DAM→	X
X	← GOLF CART STICKER	
X	← BUSINESS OCCUPATIONAL LICENSE	
X	← REGISTER TO VOTE AND ELECTION INFORMATION	
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X	CITY COUNCIL MEETINGS ARE THE FIRST AND THIRD THURSDAY OF EACH MONTH AT 6:00PM, AT CITY HALL	

ORGANIZATION OF THE CITY OF LAKE TAPAWINGO, MISSOURI

1. The City of Lake Tapawingo is a Fourth Class City, Incorporated in Jackson County, Missouri in accordance with Revised Statutes of the State of Missouri, on an order handed down by the Jackson County Circuit Court on December 29, 1962, and duly recorded in the Office of the Recorder of Deeds for Jackson County at the Independence Courthouse in Independence, Missouri on December 29, 1962.
2. While all public property within the City Limits is owned by the Lake Tapawingo Country Club, Inc., the City of Lake Tapawingo is responsible to initiate Ordinances that provide for the health, safety and welfare of inhabitants. Specific areas of direct responsibility of the City Council are Law Enforcement, building construction and related fees, Traffic and Animal Control, Street Signs and Lights, the contracts for Solid Waste (trash) disposal and the City-owned Water/Waste-Water (sewers) Management Systems. Aldermen responsible for managing these areas are listed (i.e., community and road maintenance, lake and dam management, real estate, silt control, etc.,) are the direct responsibility of, and are under the control of, the Lake Tapawingo Country Club, Inc.
3. Elections are held each year on the first Tuesday of April. A qualified voter is any person over the age of 18 years, residing within the corporate limits of Lake Tapawingo and who has resided within the said limits sixty (60) days prior to such election, and who has lived in the State of Missouri for one (1) year prior to such election, unless voter is otherwise disqualified under laws of the State of Missouri.

Residents can register to vote at the Lake Tapawingo City Hall.

4. The organization of the City is composed of the following-elected officials:
 - a. Mayor – serves a two (2) year term, elected in odd number years.
 - b. The City Council is composed of six (6) Aldermen, two (2) Aldermen from each Ward. One (1) Alderman is elected from each Ward, each year. The term of office is for two (2) years.
 - c. All other officers are appointed by the Mayor, with the approval of the City Council.
5. The City is divided into three (3) Wards:
 - a. Ward 1 – Block A (Anchor)
 - b. Ward 2 – Blocks B and C (Beach and Clipper)
 - c. Ward 3 – Blocks D and E (Dockside and Emerald Shore)
6. Any qualified voter in the City may file for elective office with the following exceptions:

- a. The Mayor must be twenty-five (25) years of age, a citizen of the United States and a resident of the City of Lake Tapawingo for one (1) year prior to the election.
 - b. Alderman must be at least twenty-one (21) years of age, a citizen of the United States, a resident of the City of Lake Tapawingo for one (1) year immediately preceding the election, and be a resident of the Ward from which they have been elected.
7. The contract with private companies will provide the City water supply, sewer service and trash and yard waste service. Residents individually contract for other utility services. The City's main source of income is derived from water/sewer usage charges, utility franchise fees and personal property taxes.
 8. A Building Permit and inspections are by the City's Building Codes Administrator and the City of Lake Tapawingo prior to any construction within the City limits.
 9. **Occupational License (Business License)** fee of \$35.00 (pro-rated quarterly) is due and payable yearly (January through December) to the City Clerk at Lake Tapawingo City Hall for persons engaged in performing services, trades, vocations within the City limits of Lake Tapawingo, Missouri for revenue. This includes: Building contractors, service providers, sub-contractors, labor, providing improvements to any dwelling or building of any kind, including grounds and yards.

All applicants **MUST** provide proof of liability insurance to be placed on file with City.

Licenses shall be available upon request for inspection by the Mayor, City Aldermen, Water and Sewer Representative, the City Clerk, and Building Inspector(s).

IMPORTANT: Any time residents have a need for excavating or digging of any kind within the City limits of Lake Tapawingo, contact should **FIRST** be made with the City Water/Sewer Team or City Building Codes Administrator (Inspector) to locate utility lines (electric, water, sewer, etc.), and Dig Rite.

Any time a resident drains a swimming pool, hot tub, or pond within the City limits of Lake Tapawingo, contact **MUST** be made with the City Water/Sewer Team to make arrangements to have a Team member on site to supervise the draining.

**LAKE TAPAWINGO POLICE
EMERGENCY NUMBERS**

NUMBER	WHEN TO CALL – WHAT TO EXPECT
911	<u>EMERGENCY</u> – Medical/Fire/Police Only
524-4300	<u>Any call for service by the Police Department</u> Dispatcher at Jackson County Sheriff's Office will dispatch a Tapawingo Officer to your location for assistance. In certain instances when a Lake Tapawingo Police Officer is not available a Jackson County Sheriff Department Deputy could possibly respond.
224-6645	<u>Non-Emergency and Court Related</u> Informational Police and Municipal Court Information only, vacation house check info, etc... any time you want to talk to an Officer that is informational in nature. This number is also the main number for the Lake Tapawingo Municipal Court.
229-3722	<u>City Hall</u> General Business for the City of Lake Tapawingo. Calls regarding water, trash, building permits, Occupational License or general questions regarding City Ordinances.
308-0435	<u>Police Cell Phone</u> This is my Cell Phone Number. While all calls will be returned as soon as possible, it is important to understand that a length of time might occur, due to my availability, especially when off duty. I will make every effort to return calls the same day they are received. With this in mind, this number is for non-emergency use only and a way you can contact me.

This information is being made available for your use to insure proper responses to your questions. Please place these numbers in the Lake Phone Book, or near the phone, as they are important and the Police Department's only way to respond to calls promptly and efficiently.

Jim Ross (Chief of Police)

PUBLIC SAFETY

- 1) Public Safety, both Law Enforcement and Animal Control fall under the jurisdiction of the City of Lake Tapawingo. Lake Tapawingo Police Department is a pro active agency dedicated to providing professional community-oriented police service. We are committed to creating and maintaining an active community partnership and assisting residents in identifying and solving problems to improve the quality of life at the lake. We are dedicated to protecting life, property and maintaining order, while assuring fair and equal treatment to everyone. The Police Department is currently comprised of a full time Chief of Police, two full time officers and 3 reserve officers. All officers are state certified by Missouri State Highway Patrol. In conjunction with the Police Department, Lake Tapawingo Municipal Court is part of the 16th Judicial Circuit Court of Jackson County, Mo. and has one full time Court Administrator. All tickets written by the Lake Tapawingo Police Department are heard in the Lake Tapawingo Municipal Court which is held monthly. The City's Municipal Judge has jurisdiction over adults charged with a city / state ordinance or traffic violation. Juvenile cases are referred to the Youth Outreach Unit in Blue Springs or the Family Court in Kansas City, Mo.
- 2) Lake Tapawingo Police Department is dispatched thru Jackson County Sheriff Department. All emergency calls should be directed thru 911. Other non- life threatening calls should be directed thru 524-4300. All other calls not requiring immediate assistance should be directed thru the Police Department /Municipal Court at 224-6645.
- 3) Due to the narrow roads and safety for all, especially our bikers and walkers, the speed limit at the lake is 20 MPH with the exception of Dockside Drive which is 15 MPH. Parking is also prohibited on the lake side of the road. All traffic laws are STRICTLY enforced.
- 4) Animal control is currently handled by the Patrol Officers of the Police Department. Lake Tapawingo does have a lease law and ALL dogs and cats must be restrained when outside of a fenced yard. Yearly vaccinations for rabies and a current vaccination tag are also required for all dogs. Any

animal not restrained will be impounded and taken to an animal shelter until the owner can be identified. Any animal impounded can only be released after all fees and penalties incurred by the city are paid in full.

- 5) Animal Control only has responsibility for domestic pets. Any wild animals, i.e. squirrels, possums, snakes, etc. are the responsibility of the home owner. The Police will assist in getting the proper wildlife authorities to handle the animals, but will not attempt to catch them.
- 6) In addition to all ordinance requirements, individual responsibility is assumed as follows:
 - a) Any animal being fed or cared for and harbored is considered to be the property of that homeowner.
 - b) Animal excrement is the owner's responsibility.

The Lake Tapawingo Police Department values the assistance and input from all residents to ensure that Lake Tapawingo continues to be a safe and fun community in which to live.

BUILDING

1. Preliminary Statement: Many of the ordinances adopted by the City of Lake Tapawingo are based on the covenant and restrictions abstracted verbatim from the original deeds used in the conveyance of all lots and tracts within the City of Lake Tapawingo. Should any property owner wish to examine the original, copies thereof
2. An applicant for a building permit must be an "Applicant in Good Standing". Deemed an applicant for a building permit who has paid in full the following:
 - a. All current water, sewer and trash obligations to the City of Lake Tapawingo;
 - b. All Lake Tapawingo Country Club assessments;
 - c. All Lake Tapawingo County Club annual charges;
 - d. All dock, boat, and motor registration charges;
 - e. Any special assessments, if any, for the current or past years.

IMPORTANT: Because of unusual rock and soil conditions around the lake, the Building Inspector has the right (if necessary in his judgment) to require a certified Engineers approval of the foundation construction-before giving his approval.

3. **Stake Survey:** A stake survey, performed by a surveyor registered in the State of Missouri shall be required. (On rare occasions the City of Lake Tapawingo Building Committee can waive the right to a property survey when it is obviously not needed.)
4. **Permit Expiration Date:** All building permits expire within ninety (90) days from the date of issuance if building operations have not started, or ninety (90) days after the last inspection. Extensions may be granted by the City Building Committee upon written application and for good cause shown, if unable to begin within ninety (90) days.

If the project is not completed by the completion date as agreed to on the Building Permit issued by the City of Lake Tapawingo, and/or to the satisfaction of the Building Committee of the City of Lake Tapawingo, the construction site may be subject to inspection by the Building Committee, and the applicant may be subject to any and all penalties and fines as stated in Chapter 500 of the City of Lake Tapawingo Municipal Code for Building Permits.

5. **Variance from Plans-Permit Void:** The Building Committee may declare any building permit void if physical inspection of the property discloses variation from the approved plans and specifications.
6. **Grounds during Building:** Loose dirt shall be banked and covered with a "silt fence" to avoid washing into the lake and roadways. Any construction dirt should be cleaned off the roadway. Culverts will be installed by builders in new driveways where needed. If a culvert is not needed, a gutter will be formed with three (3") inches of asphalt to insure proper drainage. Streets torn up during excavating and building must be repaired in accordance with City Ordinance (available at office). All drainage should be directed to avoid washing on neighbor's property and roadway. Any Lake Tapawingo Country Club property affected by the construction must be sodded or seeded, and in acceptable condition to the City of Lake Tapawingo and the Country Club, upon completion.

BUILDINGS

1. All buildings and construction shall conform to the requirements of the latest editions of the Uniform Building Code; Uniform Housing Code; International Mechanical Code; International Plumbing Code; National Electrical Code; Uniform Fire Code; plus any and all supplements to the above listed codes.

In the event of a conflict of provisions between any of such codes, the lesser requirements shall prevail.

2. **Minimum Floor Area:** The minimum floor area of any house built in the City of Lake Tapawingo shall be fifteen hundred (1500) square feet, exclusive of garages, unfinished basements, porches, decks, stoops or overhangs.
3. All buildings must be erected on complete and continuous foundations. No pier construction will be permitted.
4. **Use of Lot:** Multiple family dwellings or occupancy is prohibited. Mobile homes are not permitted.
5. **Roofs:** No one-story buildings with a flat roof shall be permitted on any lots. No buildings shall be wholly or partially covered with tarpaper, canvas or any type of tarpaulin. The Building Inspector must approve all roofing materials used on any and all buildings.
6. **Siding:** Siding applied to any and all buildings must be approved and inspected by the Building Inspector and the Water and Sewer Department with consideration to Utility Connections thereto.
7. **Pools, Spas, Arbors, Gazebos:** Any and all pools, spas, arbors, and/or gazebos to be erected at any lot within the City limits must be constructed with approved materials, siding, roofing, fencing, and/or concrete as set forth by the Building Committee; and must be inspected and approved by the Building Inspector and the Water and Sewer Department with consideration to utility lines, easements, clearances and connections.
8. **Fences:** Any and all fences to be erected on properties within the city limits must submit a stake survey with Building Permit Application to assure fences will be constructed within property lines and boundaries. Fences must be inspected and approved with consideration to utilities lines, easements clearances and connections.
 - a. Pickets may not effectively block any view of the lake on first tier.
 - b. Fence Height: Fence height may not exceed 4' (four feet).
 - c. Gates: Industry Standard Gates must be installed to insure entry onto property in case of emergency requiring work on utility lines, connections, meter or pumps.
 - d. Materials: All fences, gates, and enclosures to property may consist of wire-mesh, wood, iron or composite materials as approved by the Building Committee and which will not effectively block any view of the Lake.

- e. **Setback:** All fences must be no less than 6' (six feet) within the property line from roadside.
 - f. **Utility Lines:** If any fence covers any utility lines, connections, pumps and/or hook-up, it will be the full responsibility of the homeowner/property owner should maintenance of said utility lines, connections, pumps and/or hook-up be required at the expense of the homeowner/property owner, in regular maintenance or in any emergency situation or to read any meters required by the City.
9. **Outbuildings:** Outbuildings will be permitted no longer than 10' by 10' (ten feet by ten feet) and must be accessible only from the outside. Only one outbuilding will be allowed per property and/or lot. First tier residence must have outbuildings attached to the house. No plumbing will be allowed in any outbuildings. A stake survey and inspection by the Building Inspector and Water and Sewer Department is required. No existing outbuilding may be replaced without a building permit and survey. All setbacks will remain 6' (six feet) inside all property lines.
10. **Signs:** Only temporary signs will be allowed and must be attached to the house. Signs are limited to two (2) signs per house (one roadside, one lakeside if required). Signs must not exceed 18" X 24" (eighteen inches by twenty four inches). The City Board of Alderman may grant special permits for special circumstances. House identification numbers are required on all houses and/or residences and names and/or house-identifiers are allowed and must be attached to the house and/or residence.
11. **Electrical:** All electrical wiring shall conform to the requirements of the latest edition of the National Electrical Code.
12. **Plumbing:** All plumbing shall conform to the requirements of the latest edition of the International Plumbing Code.
- a. **Building over Sewer:** Before any building or portions thereof are built over a sewer line, that portion of the sewer must be taken up and replaced with PVC Schedule 40 s.d.r.t. 34 Plastic pipe, at the builder's expense.
 - b. No down spout, rainwater leader or any other device or system of storm disposal shall be connected to any line or lines of sewer that dispose of their contents into the mains provided by the City of Lake Tapawingo for sanitary purposes only.
 - c. **Easement – Sewer and Water.** It is understood that the City of Lake Tapawingo may, upon proper notification to the subject lot owner, enter such to make excavation and lay sewer pipe and water pipe for the accommodation of other lots within the addition.

**PROCEDURE FOR OBTAINING
CITY OF LAKE TAPAWINGO BUILDING PERMIT**

If you are going to:

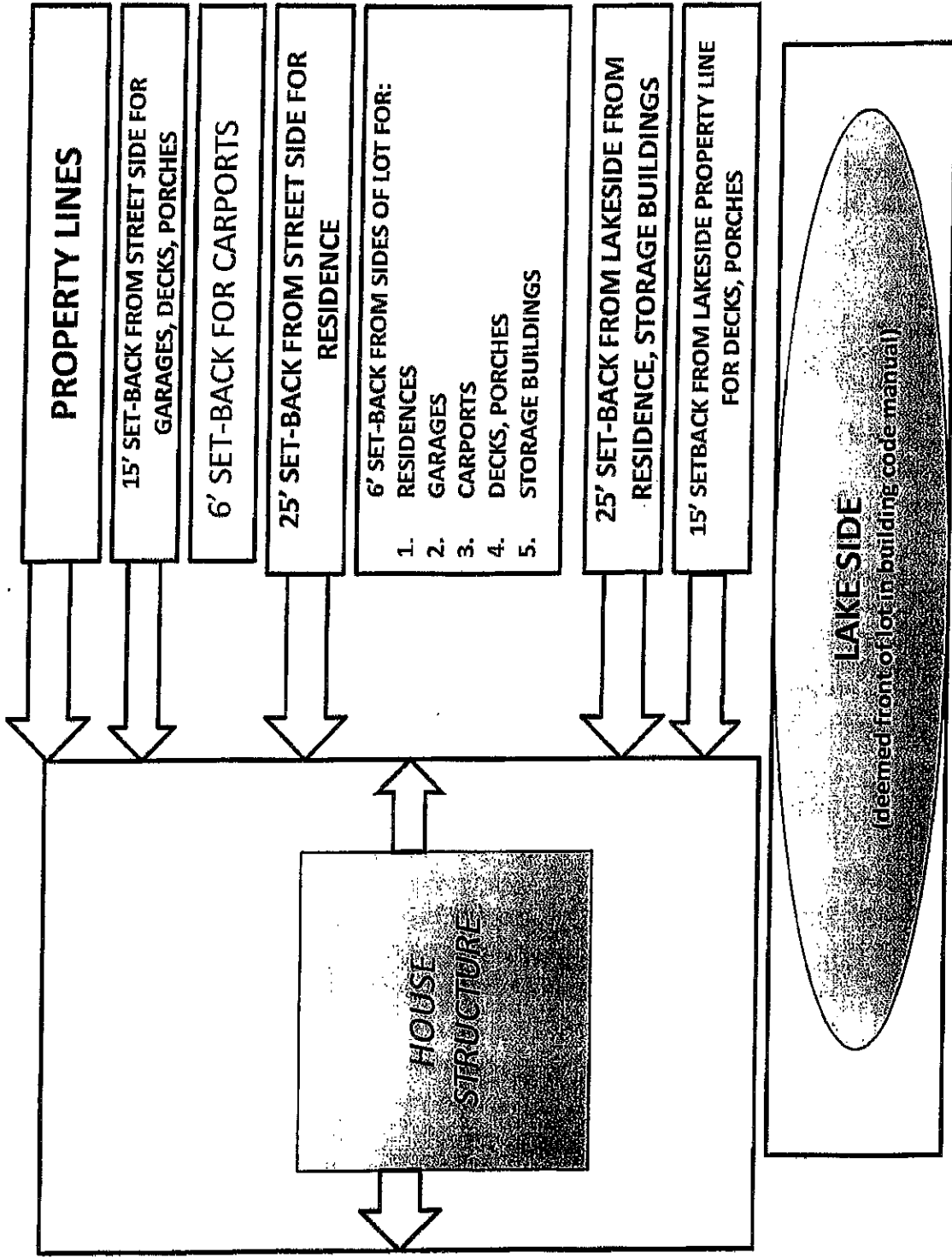
- Construct a new building (i.e., a new home)
- Replace an existing home (or building) with a new one
- Make major repairs and/or modifications to an existing house or building
- Add on to an existing house (i.e., garage, room addition, deck, sunroom, outbuilding, etc.)
- Add or replace a patio or driveway
- Install fencing, pools, spas, gazebos, satellite dishes (unattached to home)

PERMIT PROCEDURE:

1. Pick up an application for building permit from City Hall. Fill out the application and return it to City Hall. There will be an application fee; copy of stake/lot survey, building plans (2 copies). (They will want to know what it is you intend to build.....and where. A copy of a plot plan (copy of survey showing where improvements lies within the property), construction drawings and/or blue prints; stakes in the ground showing proposed building lines; and survey pins. (The City representative from the Water/Sewer Dept. will also do a site inspection to check to determine if plans would interfere with existing water and sewer lines) Dig Rite will also need to be contacted to mark gas and power lines.
2. The Lake Tapawingo Building Inspector will then review the application and plans and do a site inspection as well. A representative from the Water/Sewer Department will inspect for water and sewer lines and easements. After all inspections, reviews, and City officials and inspectors have reviewed, you will be notified. (This process can be completed within a week to ten (10) days under normal circumstances). If a variance is being requested, the application will also be presented to the Building Committee and Board of Zoning for approval.
3. General guidelines for current building setbacks are as follows:

1st Tier Set-back Dimensions

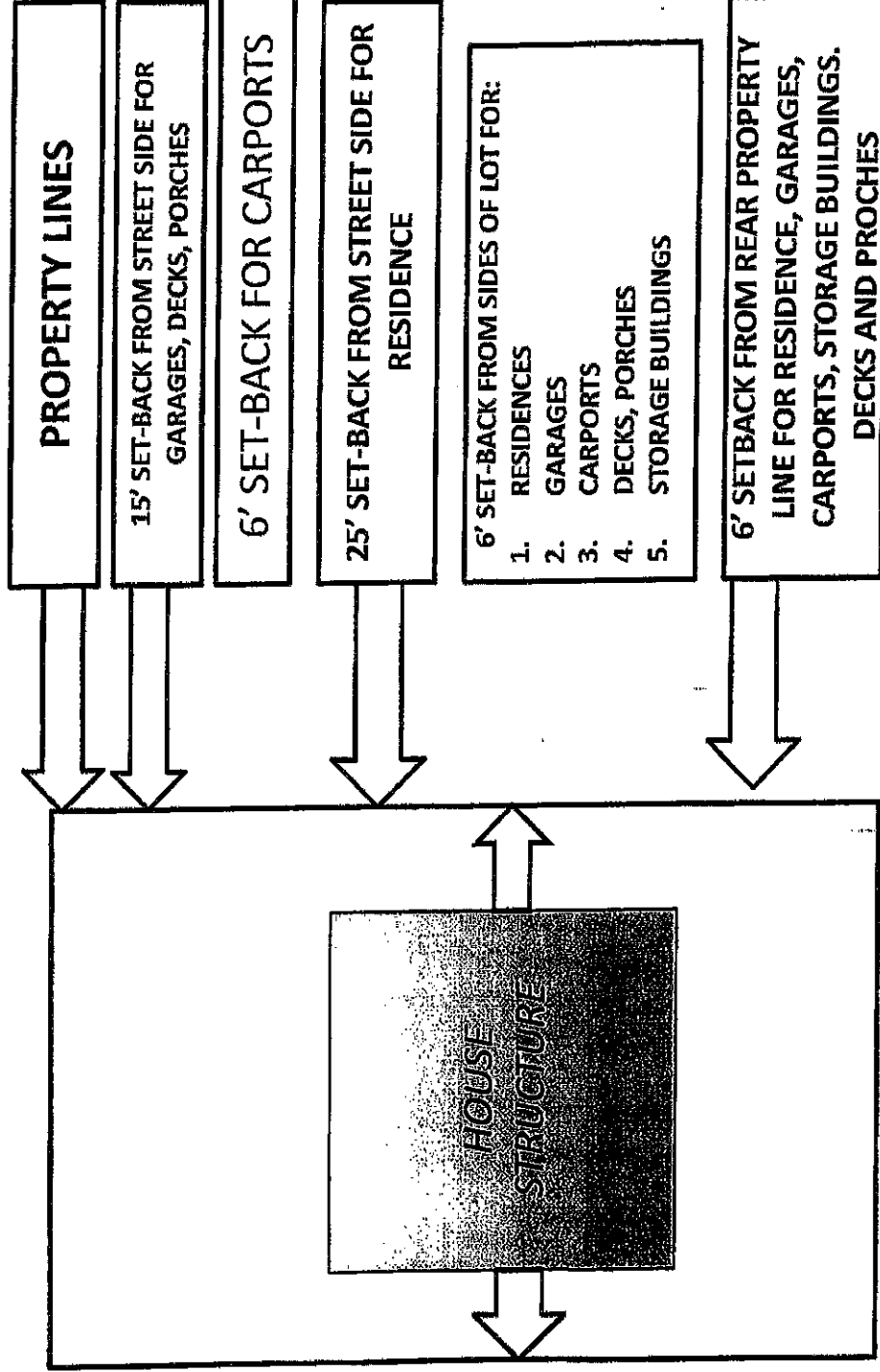
ROAD SIDE (DEEMED REAR OF LOT IN BUILDING CODE MANUAL)



2nd Tier Set-Back Dimensions



ROAD SIDE FRONT OF LOT FACES ROAD & LAKE (deemed front of lot in building code manual)



REAR OF LOT (deemed back of lot in building code manual)

City of Lake Tapawingo Building Permit Application Form

144 Anchor Drive • Lake Tapawingo, MO 64015 • Tel: (816) 229-3722 • Fax: (816) 228-1912 • www.laketapawingomo.org

Owner / Resident Name:

OFFICIAL USE ONLY

Address of Improvement Location:

(Include Block, Lot, Tier)

Owner/Resident Phone:

Permit No. _____

Date Rcvd. _____

Received By: _____

Amount Paid: _____

(Includes Plan Review Fee)

Type of Improvement:

☐ Original Request ☐ Modification

☐ New Construction

☐ Room Addition/Remodel

☐ Fence

☐ Driveway

☐ Garage

☐ Deck/Patio

☐ Other _____

Project Cost Estimate:

\$ _____

Note: Maximum completion time for this permit is 9 months for new construction and remodels and 6 months for driveway, decks, patios, fences, etc.

Estimated Completion Date:

Material:

☐ Frame

☐ Block

☐ Brick

☐ Steel & Masonry

☐ Other: _____

Roof:

☐ Composition

☐ Wood

☐ Other _____

Work Description: (Summarize work to be performed.)

Contractor/Builder's Name:

Occupation License Number:

Phone:

Building Plans Attached

☐ Yes

☐ No

Plot Plans Attached

☐ Yes

☐ No

Stake Survey Attached

☐ Yes

☐ No

Stake Survey Waived

☐ Yes

☐ No

CERTIFICATION AGREEMENT

I hereby certify I have been furnished a copy of the current "Rules governing Construction and Sale of Improvements and Real Estate at Lake Tapawingo (Building Codes) along with this application. I have read the rules, understand them, and agree to fully comply with all as therein set forth, or as the same may be hereafter amended, including (but not limited to) those pertaining to maximum dimension, construction materials, location on lot; additions, alterations, non-conforming structures and maintenance. I further understand that in the event of my violation of said rules, I hereby assume liability for, and agree to pay all expenses including (but not limited to) attorney's fees and court costs involved by the City of Lake Tapawingo, Incorporated, in repairing or removing any and all improvements in violation of said rules, or in the taking of legal action to enjoin the continuance of such violation(s).

Signature of Owner/Agent:

Name _____

Date: _____

Review and Approvals - City of Lake Tapawingo

Water/Sewer Dept.: _____

Date: _____

Status of Request for Variance - Lake Tapawingo Country Club Board

REQUIRED _____

NOT REQUIRED _____

Approval: ☐ Yes ☐ No Signature of President: _____

Date: _____

Terms & Conditions/Recommendations for Approval: _____

Status of Request for Building Code Variance - Lake Tapawingo City Council

REQUIRED _____

NOT REQUIRED _____

Approval: ☐ Yes ☐ No Signature of City Administrator: _____

Date: _____

Terms & Conditions/Recommendations for Approval: _____

Lake Tapawingo Building / Codes Official Approval - (Required for all construction and remodels)

Required construction plans, specifications, and surveyor's certificate have been reviewed. Permit to build in accordance therewith is hereby approved by the Building Inspector on this _____ day of _____, _____ (year).

Signature: David Jones, Building / Codes Official

Date _____

When is a Building Permit Required?

This sheet is prepared as a guide for the citizens of Lake Tapawingo, Missouri. It lists many of the projects and jobs that may require permits, plan reviews, or inspections according to the City Building Code. This guide is for informational purposes only, and is in no way to be considered an exhaustive or all-inclusive list. Requirements for permits are subject to change as changes in the law and circumstance dictate.

Homeowners may perform most ordinary repairs without a permit. Projects that require a permit may only begin after securing that permit from the City of Lake Tapawingo and any other agency having jurisdiction. Building permits are issued in the name of the homeowner. **All contractors and sub-contractors are also required to obtain a City occupational license prior to the start of work.** Please keep in mind that the purpose of permits and regulations is to protect you, your family, and your neighbors from the effects of repairs and construction which violate building codes and may cause a hazard to life and property.

If you have questions regarding requirements for projects that are not listed here, please call City Hall at 816-229-3722.

New Structures	Permit	Construction Drawings	Plot Plan
Carport	Yes	Yes	Yes
Deck	Yes	Yes	Yes
Fence	Yes	Details	Yes
Garage Addition	Yes	Yes	Yes
House	Yes	Yes	Yes
Room Addition	Yes	Yes	Yes
Spa / Hot Tub	Yes	No	No
Swimming Pool	Yes	Yes	Yes
Utility Shed	Yes	Yes	Yes
Improvements			
Driveway / Flatwork	Yes	Yes	Yes
Enclose Carport	Yes	Yes	Yes
Excavation	Yes	Yes	Yes
Install Insulation	No	No	No
Paint House	No	No	No
Patch Roof	No	No	No
Repair / Replace Gutters	No	No	No
Replace Cabinets	No	No	No
Replace Carpet / Flooring	No	No	No
Replace Deck	Yes	Yes	Yes
Replace Electrical Service Panel	Yes	Yes	No
Replace Furnace / AC	Yes	No	No
Replace Siding	Yes	No	No
Replace Windows	No	No	No

Any work involving City Public Works or excavations require a permit and Utilities must be located prior to start of work!

**CITY OF LAKE TAPAWINGO
BUSINESS LICENSE APPLICATION**

DATE APPROVED _____ LICENSE NO: _____

NAME OF BUSINESS _____

ADDRESS _____

PHONE _____ FAX _____ CELL _____

MO SALES TAX NO _____

NAME OF PERSON IN CHARGE _____

TYPE OF BUSINESS _____

I certify that the information in this application is true to the best of my knowledge and belief. I also understand that this license is NOT transferable. I further understand that it is my responsibility to determine that my customer has a valid, signed, and executed Building Permit Application from the City of Lake Tapawingo **PRIOR** to **BEGINNING** my work at the same residence.

SIGNED _____ DATE _____

PRINTED NAME _____ TITLE _____

CONDITIONS FOR APPROVAL: Copy of valid Liability Insurance Certificate

FEE/PERMIT VALID FOR ONE CALENDAR YEAR. PERMIT EXPIRES DECEMBER 31, 20____

FEE COMPUTATION: BASIC FEE: \$35.00 PER YEAR - PRO-RATED QUARTERLY

FEE RECEIVED DATE: _____ FEE AMOUNT \$ _____ CASH/CHECK # _____

FEE RECEIVED BY: _____ TITLE: _____

LICENSE REQUEST DENIED - REASON: _____

IF YOU WISH TO APPEAL, REQUEST MUST BE MADE WITHIN 10 DAYS OF DENIAL.

APPEAL REQUEST: _____ YES, _____ NO. DATE OF REQUEST: _____

REASON FOR REQUEST: _____

NEXT REGULARLY SCHEDULED COUNCIL MEETING _____

SOLID WASTE MANAGEMENT

1. It is the City's responsibility to provide means to enable residents to dispose of household solid waste material. This is accomplished by contracting with a designated waste disposal company to make regular pick-ups of such waste.
2. Household Hazardous Waste (HHW) is not included in the definition of household solid waste material. HHW includes automotive fluids, batteries, Fuels, household cleaners, lawn and garden products, pesticides, paint and related products. HHW does not include explosives, yard waste, medical waste, commercial waste, pressurized gas cylinders, asbestos, tires, or appliances. In accordance with the City's participation in the Mid-America Regional Council (MARC) Regional HHW Collection Program, HHW generated by residents may be properly and lawfully disposed of at nearby collection centers and mobile collection events. There is no charge to individual residents for this service. Check with the City Office or the Alderman responsible for Waste Management for details or on the web at www.marc.org/hhwaste.htm
3. Residential yard waste collection is a part of the City's contract with a household solid waste disposal company. Check with the City Office or Alderman responsible for Waste Management for details.
4. Disposal of construction waste, tires, appliances, and asbestos are the responsibility of the individual resident.
5. Disposal of large tree limbs, tree trunks, roots, shrubs with intact root balls are the responsibility of the individual resident.
6. Additional information regarding collection and disposal of solid waste may be found in Chapter 230 of the Municipal Code Book for the City of Lake Tapawingo.

WATER SYSTEMS

1. The City of Lake Tapawingo owns the water system. Water is purchased from the Water Department of the City of Independence, Missouri. Each Lake Tapawingo residence has its own water meter. The meters are read monthly and bills are mailed monthly. Payment is to be mailed and received prior to the due date to avoid penalties. Regulations are covered by Municipal Codes.
2. If any bill for water service remains unpaid ten (10) days after the date on which such bill was past due, service to such customer shall be discontinued, and shall not be reconnected until all past due bills are paid in full, together with a cut-off charge and a reconnection charge of fifty dollars (\$50.00). It shall be the duty of the City to notify said customer of such delinquency. After the customer notification has been accomplished, City personnel will proceed immediately to disconnect such water service.
3. A deposit of one hundred and fifty dollar (\$150.00) deposit for homeowners and three hundred (\$300.00) for renters, payable to "City of Lake Tapawingo", is required prior to having water service turned on. This amount is refundable when vacating the residence.
4. All customers shall prevent unnecessary water waste by keeping their property, such as hydrants, valves, hoses, service pipes, faucets, stop cocks, stop and waste cocks, stop boxes, curb and meter boxes and apparatus of all kinds owned by the customer, in good repair and accessible to City employees at all times.
5. When application is made for a tap to the City's mains, all necessary plumbing and excavation permits from the city or other authority over such work shall be exhibited. The City shall be given **at least forty-eight (48) hours notice in advance** at the time a tap is to be made.
6. Separate premises must have separate service pipes, curb cocks and curb boxes.
7. Extension of service lines along public or private streets or roadways or through property of others in order to obtain connection to a water main is not permissible unless authorized.
8. The customer is responsible for preventing pipes and meters from freezing in cold weather, and for keeping meter boxes free from water at all times.
9. Only authorized employees of the City, or other persons duly authorized by the City, shall make any connection or disconnection, either temporary or permanent, to a water main of the City, or set, change, remove, interfere with, or by-pass any water meter.
10. The City may regulate or limit by special regulations or orders, any unusual, unnecessary or wasteful use of water, or the filling of tanks, basins, swimming pools, etc., requiring large

flows of water, where such use of water may affect service to other customers, in the case of scarcity or whenever, in the judgment of the Mayor or the Board of Aldermen, an emergency affecting public health and welfare may require such restrictions.

11. Whenever the strict enforcement of this ordinance would entail unusual, real and substantial difficulties or hardships, the Mayor or Board of Aldermen or duly authorized representatives may vary or modify it in such a way that a customer may use the City's water service without unjust difficulties and expense, if at the same time the public welfare and interests of the municipality are fully protected and the general intent and spirit of the ordinance is preserved.
12. No person shall maliciously, or negligently break, damage, destroy, uncover deface or tamper with any structure, appurtenance, or equipment that is part of the City's waterworks. Any person violating this provision shall be subject to immediate arrest.
13. Any person found to be violating any provision of the ordinances pertaining to sewer and water shall be served by the City with a written notice stating the nature of the violation and providing a reasonable time limit for the satisfactory correction thereof. The offender shall, within the period of time stated in such notice, permanently cease all violations.
14. Any person who shall continue any violation beyond the time limits provided for, shall be guilty of a misdemeanor, and upon conviction thereof shall be fined in an amount not exceeding five hundred dollars (\$500.00) or imprisonment in jail for a period not to exceed one (1) year, or both, fine and imprisonment.

EQUIPMENT

1. The service line from the main must be installed in accordance with applicable rules and regulations covering such installation. No service line shall have an inside diameter of less than $\frac{3}{4}$ inch and only type K copper pipe shall be used. Service lines shall be installed not less than three (3) feet below the finished grade, and are at the property owner's expense. Any future maintenance of the water line from the main to the residence is at the property owner's expense.
2. Water service lines must be laid in a trench separate from the sewer trench. The undistributed earth between the separate trenches shall not be less in width than the depth of the water service line below the finished grade. A shelf cut into the side of a sewer drain trench is not a separate trench within the meaning and requirements of this rule.
3. A round way, inverted core, tee head curb cock of good bronze material shall be installed on the service line at a point as near the curb line as practical and permissible. An extension curb box of an approved pattern shall be placed over the curb cock so that the curb cock is readily accessible for turning on or off by the personnel in charge of the City's waterworks. When the service line is extended into the building, an inverted core, round way, bronze stop and waste cock of an approved pattern shall be installed on the pipe at or immediately beyond the point where the service pipe enters the building, and

stops, and waste cock shall be provided with a suitable wrench or extension handle to make it accessible at all time for readily turning off or on by the occupant of the building or by the City's personnel in charge.

4. The main must be exposed at the tapping point, and service pipe, curb and stop box, all furnished by the customer, must be installed before tap will be made by the City. The service trench shall not be back-filled until after the tap is made. Back-fill to be 100% with AB-3 grave, with a four (4) inch minimum top cap of ASPH concrete.
5. The tap excavation at the main must be of sufficient size to allow the tapper to attach and operate the tapping machine, and must be free from mud and water. If the tapper finds the tap not ready when he calls to make the tap, the City must be notified again of readiness before the tapper will turn.
6. All meter installations will be made at the property line. Meter wells shall be made of plastic, clay or concrete tile with metal covers, approved by the City. The City shall furnish water meters.
7. The customer shall accept as standard of measurement, the meter installed by the City. Should the meter become defective or fail to register correctly, the quantity of water used shall be determined by a test of the meter, or by the amount used during the corresponding period of the preceding year, or by an estimated based on the average amount of water used during the preceding twelve (12) months proportioned to the period during which the meter is shown to be defective or inaccurate.

OPERATIONAL

1. The water works employees or other authorized agents and employees of the City shall have access at all reasonable hours to the premises supplied with water by the City, for the purpose of making necessary examination of plumbing fixtures, taking meter readings, changing meters, and for any other reasons deemed necessary by the City.
2. The City, at its expense, will make periodic tests and inspections of its meters in order to maintain them at a high standard of accuracy. The City will make a test of the accuracy of any water meter, free of charge, upon request of the customer.
3. The City reserves the right at all times, without notice to customers, to shut off the water in a main for the purpose of making repairs or extension, and all persons having boilers or tanks within their premises depending on the pressure from the main to keep them filled, are hereby cautioned against danger of collapse. It is the intention of the City to notify their patrons of the necessity of shutting off the main supply, but an emergency may, at times, not permit taking the time to do so.

4. Plumbers shall not turn water off or on at the stopcock to any service pipe, except to make repairs and test their work, after which they will leave it off or on as they found it. Only persons authorized by the City may turn the water on or off at the stopcock.

**Water shall not be turned on to any premises except by an
employee of the City.**

SAFETY

1. No physical condition shall be allowed between a service line from the mains of the City and any pipe or tank, which shall have contents polluted or otherwise questionable character, or which is not a water supply approved, by the State Board of Health of Missouri. Should such a cross connection be found, the City, after giving the customer a 24-hour notice of its intention, will discontinue service to the customer unless all physical connections between the two water supplies have been severed.

WASTEWATER MANAGEMENT (SEWERS)

GENERAL

1. The City of Lake Tapawingo is located in the Little Blue Valley Sewer District and serviced by Atherton Wastewater Treatment Plant. The plant complies with Federal and State water quality regulations. The City's right-of-way Grant was passed December 14, 1964, under Ordinance No. 58.
2. The City owns and services the sewer system. Each residence is equipped with a 60-gallon sewage tank containing a combination grinder and pump. Since it is a "pressure" system rather than a "gravity" system, it is designed to accept only materials normally flushed down a toilet as human waste, toilet tissue and finely ground vegetable garbage disposal waste.
3. Any problem-causing malfunction of the unit will trigger the red alarm light, plus an audible alarm. To silence the audible alarm, push the small rubber-covered button located on the bottom of the electrical panel. The red light will remain on until the problem is completely corrected. Once the alarm light comes on, a limited capacity remains in the tank; therefore, residents should immediately stop usage of the sewer system and contact City maintenance personnel. Residents should never attempt to repair the grinder pumps. Telephone numbers of the City's maintenance personnel are listed in the first page of the Lake Tapawingo Phone Directory.

9. Residents desiring to move their tank and grinder pump must make a Fifteen Hundred Dollar (\$1500.00) deposit. If any damage to parts results in the relocation, the customer will be charged for such damage.
10. Separate premises must have separate service lines.
11. Only authorized City personnel shall make any connections, either temporary or permanent to the City's sewer system. There may be an occasion for contracting a plumbing company to assist in emergency repairs. Only the Mayor and/or the Alderman assigned to sewer and water control can approve and authorize these contacts.

RESIDENTIAL (PRIVATE) SWIMMING POOLS & HOT TUBS

Definition: A residential swimming pool (below or above ground level) or hot tub: is defined as an artificial structure, basin, chamber or tank containing a body of water for the primary purpose of swimming, diving, recreational or therapeutic bathing is used or intended to be used solely by the owner, or lessee, members of the family or guests, invitees or friends invited to use it without payment or fee.

Wastewater: is defined as the liquid and water-carried domestic wastes generated from residences; and liquid waste generated by waste-using fixtures and appliances; and water generated during pool backwash, pool drainage and maintenance activities.

1. All fences enclosing swimming pools or hot tubs shall be constructed to conform to the requirements of the City building code regulations.
2. No residential pool or hot tub shall be located, designed or maintained as to interfere unduly with the enjoyment of property right of owners of adjacent or adjoining property.
3. Owners of private swimming pools or hot tubs within the City of Lake Tapawingo shall dispose of all pool or hot tub wastewater into the Lake Tapawingo sanitary sewer system through their grinder pump. The water/sewer department must be alerted 24 hours in advance to arrange to have a water/sewer department worker on-site to supervise the draining of the wastewater. Draining of pool or hot tub wastewater may only be through a hose (i.e., garden hose) no larger than 1 ½ to 1 ¾ inches in diameter. That size hose will limit the rate and volume of the discharge to a level the grinder pump can adequately handle, without risk of damage to the grinder pump motor.

NOTE: It is illegal to discharge into the municipal separate storm sewer system any pollutants or other discharge that is not composed entirely of storm water, except discharges pursuant to a State operating permit and/or discharges resulting from fire fighting activities.